

**Minutes of the 3<sup>rd</sup> Annual General Meeting of the Prostate  
Cancer Support Federation  
held at Penny Brohn Cancer Centre on 24<sup>th</sup> April 2010**

**1. Roll Call**

The following Member Organisations were represented by the Delegates shown:

APPLE	Ken Mastris
Bolton PCSG	Colin Stott
Cambridge PCSA	John Gibbs
Chilterns PCSG	Mike Basnett
Kidderminster	Barbara Pugh
North Cumbria Prostate Support	John McCarthy
PCaSO	Roger Bacon
PCS	Pauline Bowden
PCSA Central England	Peter Smith
PROSPECT	Mike Ashford
PROSTAID	Rob Banner
PSA Kent	Graham Edwards
Reading PCSG	Dr Stephen Allen
Somerset Prostate Association	Peter Loader
South East Cancer Support Group	Terry Garrigan

The following Organisation Members were represented by the people shown:

Graham Fulford Charitable Trust	Graham Fulford
Prostate Cancer Research Foundation	Emma Halls
Prostate UK	Ann Rolfe

Apologies had been received from

Mike Lockett (stranded in Barcelona)	PCS/ Hon Sec, PCSF
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**2. Hon Chairman's report**

Sandy Tyndale-Biscoe, the Hon Chairman, reported on the activities of the Charity over the past year. The highlight of the year had to be the November "Great PSA Debate" at the Pump Rooms, Leamington Spa, where a significant level of consensus was achieved from proponents of both sides of the debate, particularly on the issue of risk-based assessment as a form of screening. As a result the Federation has been largely instrumental in getting under way a major trial, that could change clinical practice within 4 years. This was the topic for the afternoon session of the Conference.

The Helpline has now been taken over from PSA with John Coleman running it. Whilst not busy, there is significant usage of the facility, with an average of 6 to 7 call per day sometimes 12. We have 12 helpliners, but more are needed. The line is

manned 7 hrs per day, 5 days per week. All callers are made aware of the appropriate local group, whether it is a member of the Federation or not.

The Federation's Newsletter "*Prostate Matters*" is now sponsored by Mediwatch and the circulation is 7,000 copies.

Other Federation activities centre around the Information Sheets, chief of which are:

- Real PCRMP which is a PCSF publication one page instead of 32 aimed at GPs, and advising them "what to say when a man asks for a PSA test";
- Information sheets, sponsored by GFCT;
- "It's a man thing" now distributed to every group, 10,000 printed sponsored by AMS.

Finally, a total of 14 Prostate UK Grants of up to £500, amounting in all to £5,000, were made during the year, and the Federation would like to thank Prostate UK for this continued, and invaluable, support. Details of the grants awarded are as follows:

<b>Chilterns PCSG</b>	<b>Gazebo etc for outside display equipt</b>	<b>£500</b>
<b>Torbay PSA</b>	<b>Update Website</b>	<b>£500</b>
<b>PCaSO</b>	<b>Support for awareness day in Brighton</b>	<b>£500</b>
<b>Prostaid</b>	<b>Purchase of computer</b>	<b>£433</b>
<b>Prostate Project</b>	<b>Info Booklet printing</b>	<b>£433</b>
<b>PCS</b>	<b>Start-up costs for new groups</b>	<b>£433</b>
<b>Cotswolds</b>	<b>Local advertising</b>	<b>£433</b>
<b>SE Cancer Help Centre</b>	<b>PA equipt</b>	<b>£433</b>
<b>Prospect</b>	<b>Website maintenance</b>	<b>£385</b>
<b>Reading PCSG</b>	<b>Purchase of Display stands</b>	<b>£286</b>
<b>PSA Kent</b>	<b>General admin</b>	<b>£250</b>
<b>West Wales</b>	<b>Software</b>	<b>£150</b>
<b>Reading PCSG</b>	<b>Screen for presentations</b>	<b>£150</b>
<b>Shropshire PCSG</b>	<b>leaflets for Awareness event</b>	<b>£113</b>
<b>TOTAL AWARDED</b>		<b>£5,000</b>

The Chairman concluded his report by thanking all the Trustees and other helpers for all the hard work that they have been putting into making the Federation such a success.

### **3. Hon Treasurer's report**

Hugh Gunn, the Hon Treasurer, presented the audited accounts for the year ended 31<sup>st</sup> December 2009. This is summarised below:

Income for the year:	£19,571 (2009: £6825)
Expenditure for the year:	£18,646 (2009: £4,267)
of which: Charitable Activities:	£17,015 (2009: £2,436)
Governance:	£1,631 (2009: £1,831)
Cash balance at end of year:	£3,483 (2009: £2,558)

Net surplus for the year: £925 (2009: £2558)

#### **4. Hon Secretary's report**

The Hon Secretary being stranded in Barcelona, representing the Prostate Cancer Support Federation at a Europa Uomo meeting, there was no Secretary's report. The content of his report was covered in the Hon Chairman's report (above).

#### **5. Membership**

Graham Fulford, the Development Officer, reported that 7 new groups joined the Federation during the year. He estimated that there are 40 potential groups in the country who are not members. He noted that support groups can work in close proximity as they do not want to travel more than 20 miles.

Health Professional membership has grown to 32 but there is a lot more scope for this increasing as a result of recommendations from CNSs, practice nurses etc or GPs. He expressed a hope that more groups can benefit from Prostate UK Grants.

#### **6. Elections**

##### **a. Chairman**

Sandy Tyndale-Biscoe was elected as Hon Chairman

##### **b. Officers: Secretary and Treasurer**

Mike Lockett was elected as Hon Secretary

Hugh Gunn was elected as Hon Treasurer.

##### **c. Trustees**

The following were elected as Trustees:

John Dwyer – PCS  
David Smith – PCaSO  
Roger Bacon – PCaSO  
Graham Fulford – GFCT  
Rob Banner – Prostaïd

##### **d. National representatives**

The following volunteered to fill the posts indicated:

European Representative: Mike Lockett  
Medical Advisor: David Baxter-Smith  
Newsletter Editor: Hugh Gunn and Roger Bacon  
Grants Secretary: Sandy Tyndale-Biscoe  
Fund Raising/Sponsorship: Rob Banner  
Website maintenance: Sandy Tyndale-Biscoe  
Helpline coordinator: John Coleman

Development/Recruitment: Graham Fulford  
Membership secretary: Hugh Gunn/ Sandy Tyndale-Biscoe  
Representatives on National groups: NCRI; PCAG; PCCA; NICE:  
David Smith and John Dwyer  
Political Liaison: Tom Stuttaford  
Education/Research coordinator: John Dwyer

## **7. Amendments to the Constitution**

The Chairman proposed a minor amendment to the Constitution, namely to change the name of the membership category, Organisation Member (Clause 6(1)(b)), to “Partner Organisation”. This was to remove potential confusion between the current membership categories, which are Member Organisation and Organisation Member.

After a brief discussion, it was proposed by Rob Banner, seconded by Hugh Gunn, that this change be adopted. This was passed on a show of hands with none opposing.

## **8. Any other business**

There was a proposal from the floor that a Vice-Chairman be appointed. The consensus was that this was a good idea, and the Chairman agreed to progress this within the Trustees Committee.

## **9. Close**

There being no further business, the meeting closed at 3:00pm.